



DEPARTMENT OF THE AIR FORCE

January 2022

MEMORANDUM FOR

FROM: [REDACTED] /CC

SUBJECT: Letter of Reprimand—Failure to Obey Order to Receive COVID-19 Vaccine

1. You failed to obey a lawful order to receive the COVID-19 Vaccine. This failure violates Article 92, UCMJ (Failure to Obey Order). Specifically, on 4 January 2022, I provided you with the attached written order to obtain a COVID-19 vaccine in accordance with SECDEF and SECAF's orders (referred to therein). You were directly ordered to do this no later than 10 January 2022, and you failed to do so.
2. You are hereby reprimanded! Our county [REDACTED] and our installation [REDACTED] currently remain under a public health emergency declaration due to COVID-19. While not a cure-all, the vaccine is our best tool to maintain the health, safety, and readiness of our military force. This failure to obey a lawful order is unacceptable. Further deviation may result in more severe action.
3. The following information required by the **Privacy Act** is provided for your information. **AUTHORITY:** 10 USC § 9013. **PURPOSE:** To obtain any comments or documents you desire to submit (on a voluntary basis) for consideration concerning this action. **ROUTINE USES:** Provides you an opportunity to submit comments or documents for consideration. If provided, the response you submit becomes a part of the record. **DISCLOSURE:** Your written acknowledgment of receipt and signature are mandatory. Any other comments or documents you provide are voluntary.
4. You will acknowledge receipt of this Letter of Reprimand immediately by signing the first indorsement. Within three (3) **duty days** from the day you received this letter, you will provide your response by signing the second indorsement below. Any comments or documents you wish to be considered concerning this letter must be submitted at that time, and will become part of the record, consistent with AFI 36-2907, *Adverse Administrative Actions*, paragraph 2.4.2.5. After receiving your response, I intend to notify you of my final disposition of this action within three (3) **duty days**.
5. If this Letter of Reprimand is sustained, it will be placed in an Unfavorable Information File (UIF).
6. Direct questions to me at [REDACTED] (DSN [REDACTED]) or [REDACTED]

Colonel, USAF

Attachment: Order Following Disapproval of Religious Accommodation Request for COVID-19 Vaccination Exemption, dated January 2022 (3 pgs)

1st Ind to /CC, January 2022 .

Letter of Reprimand, Maj , January 2022

MEMORANDUM FOR /CC

I acknowledge receipt and understanding of this letter on Jan 22 at _____ hours. I understand that I have **3 duty days** from the date I received this letter to provide a response and that I must include in my response any comments or documents I wish to be considered concerning this Letter of Reprimand.

Maj

2nd Ind, Maj , _____ January 2022

MEMORANDUM FOR /CC

I have reviewed the allegations contained in this Letter of Reprimand. (I am submitting the attached documents in response) (I hereby waive my right to respond).

Maj